

<b>Committee:</b>	<b>Environment Committee</b>	<b>Agenda Item</b>
<b>Date:</b>	<b>19 January 2010</b>	<b>9</b>
<b>Title:</b>	<b>2010/11 Fees and charges</b>	
<b>Author:</b>	<b>Stephen Joyce, Chief Finance Officer</b> <b>Roger Harborough, Director of Development</b>	Item for decision

---

## Summary

1. This report asks the Committee to set its fees & charges for 2010/11, as set out in Appendix A.
2. This report excludes Building Surveying fees as they are set by statutory regulations. 2010/11 regulations are expected in late January.
3. Fees & charges relating to Saffron Walden Cemetery no longer feature in this report because the Cemetery is being transferred to Saffron Walden Town Council.
4. Where the Council has discretion over its fees & charges, a review has been carried out by officers which takes into account economic conditions, service objectives and expected activity levels.
5. No change in car parking tariffs is proposed for 2010/11. However, this is an important income stream to the Council and the Medium Term Financial Strategy assumes that the tariff will be reviewed as part of the Strategic Solutions programme currently in development.
6. The rate of VAT reverts to 17.5% with effect from 1 January 2010 and this has been taken into account as part of the review.
7. Changes in fees & charges are within the context of the Council's Medium Term Financial Strategy and 2010/11 Budget Strategy. Inflation (Consumer Prices Index) is currently (November 2009) 1.9%.
8. As detailed in the Members Bulletin issued on 4 December, a new pricing & concessions policy shall be developed and consulted upon during 2010, for implementation in 2011/12.

## Recommendations

9. The Committee is recommended to approve the 2010/11 fees & charges as set out in Appendix A.

## Background Papers

[Medium Term Financial Strategy](#) approved by Full Council 19 February 2009

[MTFS update report](#) to Finance & Administration Committee 12 October 2009

[2010/11 Budget Strategy report](#) to Finance & Administration Committee 12 October 2009

## Impact

Communication/Consultation	No fees or charges are subject to statutory requirements for communication and consultation.
Community Safety	No specific implications.
Equalities	A new pricing & concessions is currently in development.
Finance	The 2010/11 budget has been prepared on the assumption that the fees & charges will be approved. In the event of any variation, the budget may need to be amended.
Health and Safety	No specific implications.
Human Rights	No specific implications.
Legal implications	The level of charges for some services is subject to statutory provisions.
Sustainability	Some services for which charges are made have an impact on sustainability, and related fees and charges need to be set accordingly.
Ward-specific impacts	No specific implications.
Workforce/Workplace	No specific implications.

## Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
Fees & charges do not have the desired effect on service outcomes or budgeted income levels	2 (some risk that variances will occur)	2 (potential impact which could adversely affect service outcomes and/or the council's financial position if not managed)	Budgetary control framework  Annual review of fees & charges

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary,

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.

**BUILDING SURVEYING DIVISION**

	<b>2009/10</b>	<b>2010/11</b>	<b>Does the charge include VAT?</b>	<b>Comments (including date of last increase and rationale for 2010/11 charge)</b>	<b>Effect on income levels in 2010/11 compared with 2009/10</b>
	<b>Charge including VAT where applicable</b>	<b>Proposed Charge including VAT where applicable</b>			
Provision of Energy Performance Certificate	£100 +VAT Min Charge	No change proposed. That stated is minimum. Average charge is £150 +VAT	Yes	No increases in rate of charge since introduction in May 2008. Charge is calculated on complexity but has to remain competitive with other providers	None
Copying charges	10p a sheet plus £25 per hour officer time if job exceeds 1 hour.	No change. 10p a sheet plus £25 per hour officer time if job exceeds 1 hour	Yes	Revised April 2009. Set at a level that satisfies the Information Commissioner's reasonableness test. Risk of legal challenge if we exceed this.	None

**BUILDING SURVEYING DIVISION (continued)**

	<b>2009/10</b>	<b>2010/11</b>	<b>Does the charge include VAT?</b>	<b>Comments (including date of last increase and rationale for 2010/11 charge)</b>	<b>Effect on income levels in 2010/11 compared with 2009/10</b>
	<b>Charge including VAT where applicable</b>	<b>Proposed Charge including VAT where applicable</b>			
<b><u>Street Naming and Numbering</u></b>					
Change of Name or Re-numbering to Existing Property	£26	£27	No	Last increase April 2009	Modest increase
New Dwellings/ Business Units 1 Dwelling/Unit on an Existing Road	£36	£37	No	Last increase April 2009	Modest increase
2- 10 Dwellings/Units on an Existing Road	£72	£73	No	Last increase April 2009	Modest increase
Over 10 Dwellings/Units on an Existing Road	£72.00+ £5.00 for each additional dwelling/unit over 10	£73.00+ £5.50 for each additional dwelling/unit over 10	No	Last increase April 2009	Modest increase
Where a Parish/ Town Council initiates a scheme to name and number an existing un-named road	£26.00 + £5.00 per dwelling/unit affected.	£27.00 + £5.50 per dwelling/unit affected.	No	Last increase April 2009	Modest increase
1-10 Dwellings/Units on a New Road(s)	£103	£105	No	Last increase April 2009	Modest increase
More than 10 Dwellings/Units on a New Road(s)	£103.00+ £5.00 for each additional dwelling/unit over 10	£105.00+ £5.50 for each additional dwelling/unit over 10	No	Last increase April 2009	Modest increase

## STREET SERVICES DIVISION

	2009/10	2010/11	Does the charge include VAT?	Comments (including date of last increase and rationale for 2010/11 charge)	Effect on income levels in 2010/11 compared with 2009/10	
	Charge including VAT where applicable	Proposed Charge including VAT where applicable				
<b>Septic Tank Emptying</b>						
1 load (1000 gals.)	£100.00	£102.00	No	Last increase April 2009	Modest increase	
Double load at same location	£175.00	£179.00	No			
<b>Trade Waste</b>		Also inc landfill tax				
Trade sacks (3 cubic feet)	£1.55	£1.78	Yes	Last increase April 2009  "Collection cost" typically increased by 2% and 2010/11 disposal cost from ECC (£86.47 per ton) added.	2010/11 budgeted income to increase by approximately £60,000.	
Trade tape rolls (12 rolls = 360 sacks)	£39.10	£42.20	Yes			
Green Cardboard Recycling Tape	£17.83	£18.58	Yes			
Bin 240 litre	£3.80	£4.82	Yes	Charges benchmarked within CUBEC project.		
Bin 660 litre	£8.65	£10.82	Yes			
Euro Bin (1100 litre)	£13.10	£16.62	Yes			
Light containers (12 cu yds)	£77.00	£120.25	Yes			
Heavy containers 12 cubic yds.)	£133.00	£172.57	Yes			
Large containers (30 cu yds.)	£247.48	£340.93	Yes			
<b>Bulky Waste Charge</b>	£12.50	£13.00	No	Last increase April 2009		Modest increase

				Free of charge to persons on Council Benefits but limited to 1 collection of six items or two collections totalling six items in a rolling 12 month period. Normal rates apply after this allowance.	
<p><b>Community Premises Waste Allowance</b></p> <p>Community premises are defined as Village, Community and Church halls, Places of religious worship, Youth voluntary premises, Day Centres.</p> <p>Entitlement is 52 orange bags per year per premise. The equivalent value will be credited annually to premises that have bulk containers.</p> <p>All waste in excess of this allowance will be charged as trade waste.</p> <p>Premises that have sufficient volume of recyclable waste can be considered for a free collection of recyclables.</p>					

## CAR PARKING

	2009/10	2010/11	Does the charge include VAT?	Comments (including date of last increase and rationale for 2010/11 charge)	Effect on income levels in 2010/11 compared with 2009/10
	Charge including VAT where applicable	Proposed Charge including VAT where applicable			
<b>Saffron Walden</b>					
Fairycroft and Common	40p	40p	Yes	No change proposed for 2010/11.  Last increase May 2008.	None
Up to 30 mins	60p	60p			
Up to 1 hr	£1.00	£1.00			
Up to 2 hr	£1.80	£1.80			
Up to 3hr					
Rose & Crown	40p	40p			
Up to 30 mins	60p	60p			
Up to 1 hr	£1.00	£1.00			
Up to 2 hr					
Swan Meadow	60p	60p			
Up to 1 hr	£1.00	£1.00			
Up to 2 hr	£1.80	£1.80			
Up to 4 hr	£2.30	£2.30			
Up to 6hr	£3.00	£3.00			
Up to 10hr					
Coaches	£3.00	£3.00			
Up to 5hr	£6.00	£6.00			
Up to 10hr					
Season Tickets per annum	£300.00	£300.00			

**CAR PARKING (continued)**

	<b>2009/10</b>	<b>2010/11</b>	<b>Does the charge include VAT?</b>	<b>Comments (including date of last increase and rationale for 2010/11 charge)</b>	<b>Effect on income levels in 2010/11 compared with 2009/10</b>
	<b>Charge including VAT where applicable</b>	<b>Proposed Charge including VAT where applicable</b>			
<b>Dunmow</b>					
White Street			Yes	No change proposed for 2010/11.  Last increase May 2008.	None
Up to 30 mins	30p	30p			
Up to 1 hr	50p	50p			
Up to 3hr	£1.00	£1.00			
Up to 5hr	£2.00	£2.00			
Up to 10hr	£3.00	£3.00			
Angel Lane, New Street and Chequers Lane					
Up to 30 mins	30p	30p			
Up to 1 hr	50p	50p			
Up to 3hr	£1.00	£1.00			
Season Tickets	£275.00	£275.00			



**CAR PARKING (continued)**

	<b>2009/10</b>	<b>2010/11</b>	<b>Does the charge include VAT?</b>	<b>Comments (including date of last increase and rationale for 2010/11 charge)</b>	<b>Effect on income levels in 2010/11 compared with 2009/10</b>
	<b>Charge including VAT where applicable</b>	<b>Proposed Charge including VAT where applicable</b>			
<b>Stansted</b>					
Lower Street					
Up to 30 mins	30p	30p	Yes	No change proposed for 2010/11.  Last increase May 2008.	None
Up to 1 hr	50p	50p			
Up to 3hr	£1.00	£1.00			
Up to 6hr	£2.00	£2.00			
Up to 10hr	£3.00	£3.00			
Coaches           per visit	£6.00	£6.00			
<b>Crafton Green</b>					
Up to 30 mins	30p	30p			
Up to 1 hr	50p	50p			
Up to 3hr	£1.00	£1.00			
Up to 10hr	£2.00	£2.00			
Season tickets					
Local business and employee	£225.00	£225.00			
Purchased by others	£375.00	£375.00			